



## **Hutton Parish Council**

\Incorporating Elborough Village, Woodside and Foxglove Meadows

Bruce Poole BA (Hons) FSLCC MMC

Parish Clerk

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### **PUBLIC PARTICIPATION**

There were no members of the Public present

### **MINUTES**

Minutes of Hutton Parish Council that took place on Monday 3<sup>rd</sup> February 2025 in The British Legion Room of Hutton Village Hall Hutton that commenced at 7.00 pm when the following business was transacted: -

**Present** Councillor P Dutton (Chairman) Councillors G Barry M Dunkley K McCulloch and the Parish Clerk Mr B Poole

**24.83 Apologies**

Cllrs L Eddins T Porter and A Sills

**24.84 Code of Conduct.**

None

**24.85 To approve the Minutes of the Parish Council Meeting held on Monday 6<sup>th</sup> January 2025** that had been previously circulated were taken as read and agreed as being an accurate record of what took place and to be signed as such by the Chairman.

**24.86 Matters for information purposes only.**

The Clerk tabled an up-to-date Action List whereby the Chairman asked that all Members peruse it and advise the Clerk of any updates.

**24.87 Chairman's announcements**

**Hutton Hill Closure.** The Chairman reported that it was nearly 12 months since the start of the Hutton Hill closure. An official update from North Somerset Council is now required to publish for parishioners. The Chairman further reported that he had met with the property owner of 1 Barrow Road who stated that a Contractor has been appointed and it is hoped that NSC will approve the plans for the rebuilding of the collapsed wall early in February.

**Phase 1** will be the securing and supporting of the bank of earth. **Phase 2** will be the building of the new wall in the drier spring months.

**Closure of Parish Council Office – Last Working Day.** It has been agreed with the Clerk that the last working day in the Parish Council Office will be Tuesday 25<sup>th</sup> March 25, after which the Parish Council Office will permanently close.

**Parish Clerk Surgery.** It has been agreed with the Clerk that commencing 2<sup>nd</sup> April 25 there will be a Parish Clerk Surgery on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of the month in the "Mustard Seed" Fairtrade Coffee Shop in Hutton Village Hall.

**24.88 Planning**

24/P/2665/LBC	Listed Building Consent for the internal upgrade and reconfiguration of the dwelling. Works to include the removal replacement and erection of internal walls and doorways alongside the upgrade /renewal of plumbing and heating. Removal of 2 No GR and FF bathrooms with the subsequent creation of 1 No GF Toilet and 2 No. FF bathrooms. Creation of GF kitchen area and internal porchway alongside the replacement of existing fireplace and loft stairway with new Block up of 1 No. side window and replacement of 1 No. rear window with new. -Moorlands 30 Main Road Hutton BS24 9QH – <u>The Parish Council took the view that the Planning Officers were in a better position and had the expertise to assess the application than they</u>	29/12/24
25/P/0027/T	T1 Bay -reduce by two metres T2 Three elms- fell all T3. Leylandii – fell T4. Laurel fell – 38 Church Lane Hutton BS24 9SN- <u>Noted</u>	11/02/24

## 24.89 Resolutions

- To resolve how to improve access to the Scout Hut by Wheelchair users**  
**The Chairman referred to a recent e-mail that he had circulated which had set out what the proposed plans were to provide improved Wheelchair access. 34<sup>th</sup> WSM (The Firs) are intending to carry out the work with volunteers and at initially their own cost but requested up to £300 from the Parish Council to complete the work.**  
**Agreed**
- To receive the Budget v Spend for Quarter 3.**  
**Received**
- To give further consideration to procuring a replacement Parish Council Notice Board in terms of size and material.**  
**Agreed that a replacement notice board should be of natural materials and with the name of the parish council engraved on it. The Clerk was tasked to obtain some alternative quotes**

## 25.90 Financial

(323)	North Somerset	Waste Bin D/D	44.68	
(324)	North Somerset	Waste Nin D/D	85.97	
(325)	Hiscox	Monthly Insurance	293.75	
(326)	Water2Business	Monthly D/D	46.00	
(327)	OES Electrical	Materials	88.45	17.69
(328-334)				
	Orderlies		1035..32	
	Handypersons		388.59	
	Churchyard		237.38	
	Dog Bins		406.00	
(335)	Mr B Poole	Clerk's Salary	1613.75	
(336)	Microshade	IT Services	120.38	24.08
(337)	Viking Direct	Stationery	43.07	
(338)	Viking Direct	Stationery	132.00	19.07
(339)	Allotments	Refund	44.00	
(340)	SCOUT HUT	Deposit Repaid	50.00	
(341)	BT	Telephone	106.52	21.30
(342)	PATA	Payroll Service	217.20	
(343)	SLCC	Conference & Training	278.20	78.00
(344)	Handypersons	Expenses	7.50	
(345)	GB Sports & Leisure	Gate Spring Repair	167.00	33.40
(346)	Card Shop	Postage	66.80	
		Paper	8.49	
(347)	Ionos	Website	16.00	3.20
(348)	British Gas	Scout Hut Electricity	163.51	8.17

(349)	Hurley's	Paper	8.49	
(350)	Mr J Waddington	Expenses	7.80	
(351)	Viking	Stationery	27.35	5.47
(352)	Mr J Spence	Materials	4.17	.83
(353)	J Goodall & Sons	Hedge Cutting	384.00	76.80
(354)	Hutton Village Hall	Hall Hire	280.00	
(355)	UK Debt Management	PWLB Repayment	154229	

**Retrospectively approved**

**24.90 Working Groups**

**1. To receive Verbal Reports from the following:**

**(a) Festival**

Cllr P Dutton reported that a letter received from Hutton-Dabaso Twinning Association (HDTA) had been circulated prior to the council meeting. HDTA would like to accept the offer to use the marquee on the Sat evening for the Big Bash. No problems had been received from the Horticultural Society. It was agreed that a follow up Festival planning meeting was to be held in April or May.

**(b) Scout Hut**

Cllr P Dutton reported that a very useful Scout Hut User Group Meeting had been held (but only 1 out of 4 groups attended) and the Meeting Notes had been circulated prior to the council meeting. Cllr T Porter was investigating the installation of Broadband Internet Access via a Truespeed Community Project. A Wedding Reception has been booked for September.

**(c) Open Spaces**

Cllr P Dutton reported that the tree work in Jubilee Playing Fields had been successfully completed.

**(d) Hutton in Bloom**

On behalf of Cllr T Porter – Cllr P Dutton read out the Hutton in Bloom report – the Christmas tree will need a more stable base for this year. One of the of the longest serving members of the HIB Team – Jim Spence – has stepped down and retired from the team. Meeting to be held in Feb to plan for this year.

The Parish Council would like to thank Jim Spence for his volunteering and long-standing dedication to HIB.

**(e) Communications**

**24.91 Correspondence**

1.	24 <sup>th</sup> (The Firs) Weston Scout Group Disabled Access		BP
2.	Police Beat officer	Monthly Beat Report	C
3.	North Somerset	Town & Parish Digest	C
4.	Scout Hut User Group	Meeting Notes	C
5.	North Somerset	Mendip Rise	C

**24.92 Matters for Report purposes only**

**1. Councillors**

**(a) On behalf of Cllr L Eddins**

Cllr P Dutton reported that the Bird Feeding Table had been deferred until the March Parish Council Meeting.

**(b) Cllr K McKulloch**

Reported that speeding was getting worse in Woodside. He stated that he would discuss the matter with the Community Speed Watch Team, Neighbourhood Policing Team PCSO and our District Cllrs to see what more can be done.

Reported that at least one or two Dog Poos Bins where now required for the new housing and walk throughs on Woodside. He would contact NSC to ascertain responsibility for providing the Dog Poo Bins.

(c) Cllr P Dutton

Reported that he had written to NSC Public Transport again regarding the requirement for a temporary notice to be put on the Bus Stops at Holm Road and Moorcroft Road regarding the timings of the No126 Bus to Wells stopping on the other side of the road.

2. Parish Clerk

(a) Fallen trees on AX18/2/3/0

**24.93 Date Place of the Next Parish Council Meeting – Monday 3<sup>rd</sup> MARCH 2025 in the British Legion Room – commencing at 7.00pm**

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