



## **Hutton Parish Council**

**\Incorporating Elborough Village, Woodside and Foxglove Meadows**

**Bruce Poole BA (Hons) FSLCC MMC**

**Parish Clerk**

**Parish Office Hutton Village Hall 60 Church Lane Hutton Somerset BS24 9SN**

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### **PUBLIC PARTICPATION**

There were no members of the Public present

### **MINUTES**

**Minutes of Hutton Parish Council that took place on Monday 6<sup>th</sup> January 2025 in The British Legion Room of Hutton Village Hall Hutton that commenced at 7.00 pm when the following business was transacted: -**

**Present** Councillor P Dutton (Chairman) Councillors G Barry L Eddins A Sills T Porter and the Parish Clerk Mr B Poole

**24.71 Apologies**

Cllrs M Dunkley and K McCulloch

**24.72 Code of Conduct.**

None

**24.73 To approve the Minutes of the Parish Council Meeting held on Monday 2<sup>nd</sup> December 2024**

**Minutes of the Parish Council Meeting held on Monday 2<sup>nd</sup> December 2024** that had been previously circulated were taken as read and agreed as being generally an accurate record of what took place and to be signed as such by the Chairman once the year date typos were amended.

**24.74 Matters for information purposes only.**

The Clerk explained that due to other work pressures such as the preparation by hand of 200 allotment invoices, the taking of leave for Christmas and New Year plus finalising the preparation of the 2025-2026 Budget and Precept, the Actions List has still not yet been updated. The Clerk stated that he hoped to update the Actions List in time for the February 2025 Parish Council Meeting.

**24.75 Chairman's announcements**

1. Clearing of the Parish Office

The Chairman indicated that he had arranged some further dates where help was needed. It was agreed that the current office IT Equipment would be offered to the Hutton Village Hall Management Committee. It was noted that Mr Poole was taking the shredder home for working from home use.

2. Member Photos for the Web Site

The Chairman reminded members to send their personal photos to the Hutton Parish News Editor for publication.

3. Hutton Hill update

The Chairman gave the following update:-

1 Barrow Road had been visited. He had been informed that a Contractor has now been appointed and work was expected to start soon on **Phase 1** of the building of the new wall (prevent further landfall, stabilize and road clearance). **Phase 2** building of the new wall was expected to start in the dryer weather towards the spring months. The Chairman will get another update before the February Parish Council Meeting.

## 24.76 Planning

24/P/2319/TRCA		T1 (Beech tree) and(Apple tree) Crown reduction – reduce overall crown by 0.5 to 1.00 metre – St Mary’s Cottage 35 Main Road Hutton BS24 8PH	Approved 20/12/24
24/P/2665/LBC		Listed Building Consent for the internal upgrade and reconfiguration of the dwelling. Works to include the removal replacement and erection of internal walls and doorways alongside the upgrade /renewal of plumbing and heating. Removal of 2 No GR and FF bathrooms with the subsequent creation of 1 No GF Toilet and 2 No. FF bathrooms. Creation of GF kitchen area and internal porchway alongside the replacement of existing fireplace and loft stairway with new Block up of 1 No. side window and replacement of 1 No. rear window with new. -Moorlands 30 Main Road Hutton BS24 9QH- <u>No action taken</u>	29/12/24

## 24.77 Resolutions

### 1. To review the Scout Hut Rentals.

Resolved that the Scouting User Group’s discounted Hire Fee be increased from £4.50 per hour to £5 per hour effective from 1st April 25. The notice period given was to enable them to give notice to the parents.

The new Scout Hut Hire Fees for non-Scouting User Groups be increased immediately.

### 2. To consider the replacement and relocation of the Parish Council’s current notice Board

Resolved that a quotation be secured. Consideration was given as to a suitable location and to whom could participate in its use such the PC – VH and Community. Equally questions were asked whether or not the Moor Lane notice board would be replaced. It was noted that a budget heading had been included for the securing the replacement of the current defunct PC Notice Board. When asked the Parish Clerk confirmed that it was a legal requirement to publish the Agenda in a conspicuous place within the community.

### 3. To consider the need for an inspection of the Parish Council’s owned Trees.

Resolved to take no action at this time although it was accepted that a full survey of all the trees in the Ownership of the Parish Council might be necessary in the future.

### 4. To agree a Parish Council Budget for 2025-26.

Resolved that following an amendment to Line 19 Hedge Cutting (increased by £200.00) the Budget was set at an anticipated expenditure of £175,646 against a prospective income of £175446.

### 5. To resolve and agree a Parish Council Precept for 2025-26

### 6. Resolved that a Precept be set at £167,516 representing an 8% increase over 2024-25 fixing a Band D rate of £140.62 for 2025-26 against a Band D Rate of 130.19 for 2024-2025 a difference of £10.43 reflecting a weekly increase 20 pence per week

## 24.78 Financial

**1. To retrospectively agree the expenditure for the months of December 24 and January 25.**

(287-294)	Village orderlies		1235.52	
	Handy Persons		407.75	
	Churchyard		228.80	
	Dog Bins		356.00	
	HMRC	PAYE & NI	640.20	
	Mr. B Poole	Parish Clerk	2383.46	
(295)	North Somerset	Waste Bins	44.68	
(296)	North Somerset	Green Bin	85.97	
(297)	Birnbeck	Monthly Insurance	293.75	
(298)	Water2Business	Direct Debit	46.00	
(299)	Microshade	IT Support	117.14	23.43
(300)	Weston Garden Mac	Leaf Blower	269.00	44.83
(301)	British Gas	Scout Hut Gas	132.71	6.63
(302)	Scout Hut Lettings	Deposit return	50.00	
(303)	Viking	Stationery	29.99	4.95
(304)	Mrs P McCulloch	Scout Hut Cleaning	90.00	
(305)	Glendale	Weed Killing	153.10	
(306)	EDF	Festival Field	50.53	.73
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(307)	Viking	Stationery	132.00	
(308)	HMRC	NI		255.66
(309)	BT	Telephone	102.52	21.30
(310)	Mrs P McCulloch	Scout Hut Cleaning (paid twice)	90.00	
(311)	GB Sports	Monthly Inspection	35.00	7.00
(312)	Ionos	IT Support	16.00	3.20
(313)	Proper Job	Cleaning Materials	29.99	
(314)	Hutton Village Hall	Hall Hire	280.00	
(315)	JK Gardening	Grass Cutting	269.20	
(316)	ASDA	Travel	36.51	1.75
(317)	Proper Job	Black Bags		
(318)	Nat West	Bank Charges	9.45	
(319)	M Callum	Battery Charges	6.00	
(320)	Viking	Stationery	43.07	
(321)	Orderly	Expenses	28.83	
(322)	J Tucker	Play Area Repairs	651.00	

**Approved**

**24.79 Working Groups**

**To receive Verbal Reports from the following:**

**(a) Festival**

It was noted by Cllr Porter that a compromise had been reached on timings between the Horticultural Society and the Dabasso Big Bash Committee on the Saturday handover timings. The Hutton Horticultural Society Annual Show would now start an hour earlier at 1:00PM and finish an hour earlier at 4:00PM. The Parish Council were waiting to hear of the formal acceptance of the Saturday Evening event slot from the Hutton Dabasso Twinning Association Committee.

**(b) Scout Hut**

Cllr Dutton reported that a user group meeting was scheduled for the 14<sup>th</sup> January when it is intended that the new hire rates will be explained. The various sections will also be reminded regarding invoicing, Details were given on a potential Wedding Reception Booking for September 2025.

**(c) Open Spaces**

Discussion ensued regarding the PROW footpath currently under repair by North Somerset Council and the communications that had been received from residents complaining about the standard of work. It was noted that North Somerset Council had provide suitable responses.

**(d) Hutton in Bloom**

The ex PC Truck Water Container is now available to the first interested party. Cllr Porter reported that the tree stump adjacent to the Village Hall Car Park is due to be removal in due course, after discussions with a local Contractor.

**(e) Communications.**

Cllr L Eddins gave a verbal report on the development of the PC Facebook which reflected a huge increase of hits in such a short period of time.

Cllr. G Barry provided an update on the preliminary work that she had carried out to date in respect to a proposed Parish Survey.

**24.80 Correspondence**

1. North Somerset Council	Planning Applications	C
2. Police Beat officer	Monthly Beat Report	C
3. Football Club	Trees	C

**24.81 Matters for Report purposes only**

1. Councillors

(a) Cllr T Porter

Provided background to the challenges facing North Somerset in having to cut its Budget dramatically and the fact so many senior planning officers were leaving the authority.

(b) Cllr P Dutton

Gave a brief update on the “Dabasso Basket”. Hutton Village Hall Cttee had now agreed the comprise location and the ex-presentation case would now be disposed of. He also advised the Meeting that he had found it necessary to write to North Somerset Council enquiring why the bus stops in the village only gave bus timetables for buses travelling in the direction of Weston-super-Mare but not for the opposite direction to Wells. Cllr Dutton indicated that he was not happy with the response from North Somerset Council and would reply back to them.

2. Parish Clerk

It was noted that formal notice had been given to the Village Hall Management Committee regarding the closure of the Parish Council Office at the end of March 2025 and a formal acknowledgement had been received.

**24.82 Date Place of the Next Parish Council Meeting – Monday 3<sup>rd</sup> February in the British Legion Room – commencing at 7.00pm**