



## **Hutton Parish Council**

**Incorporating Elborough Village, Woodside and Foxglove Meadows**

**Bruce Poole BA (Hons) FSLCC MMC**

**Parish Clerk**

**Parish Office Hutton Village Hall 60 Church Lane Hutton Somerset BS24 9SN**

**– Tuesdays 10.00 am – 3.30 pm**

Other days = Monday to Thursday

10.00 am – 1.00 pm and 2.00 pm – 3.30 pm on

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### **PUBLIC PARTICIPATION**

At the commencement of the meeting Tim Abraham on behalf of Hutton Football Club set out the proposals for improving the playing pitch and referred to a quotation received by the club a copy of which had been duly circulated to all council members. Two questions were asked 1. Did the proposals meet with the approval of the Parish Council as the Club's Landlords? 2. If the Parish Council in due course instructed the proposed contractor and the net sum was received via North Somerset could the Football Club pay net of VAT? He was thanked for attending and invited to stay until the matter was discussed later in the meeting.

### **MINUTES**

**Minutes of a Parish Council Meeting of Hutton Parish Council that was held in The British Legion Room Village Hall 60 Church Lane Hutton and took place on Monday 1<sup>st</sup> July 2024 when the following business was transacted**

**PRESENT** P Dutton Chairman supported by Councillors G Barry L Eddins B Groom K McCullouch & A Sills together with the Parish Clerk Mr B Poole.

**24.17 Apologies**

Cllrs. M Dunkley and T Porter

**24.18 Code of Conduct.**

**24.19 To approve the Minutes of the Annual Meeting of the Parish Council (Statutory Meeting held on Wednesday 8<sup>th</sup> May and to receive the Minutes of the Annual Parish Meeting.**

**Agreed To hold both sets over for signing at the September Meeting.**

**24.20 Matters for information purposes only.**

Councillors were reminded that it was incumbent on them to inform the Parish Clerk of any current updates

**24.21 Chairman's announcements**

Welcome back to the Clerk, following his recent sick leave. This is the last Parish Council Meeting before the summer recess, although the work of the Clerk & all Cllrs continues, through the summer.

Chrissie Simpson – NSC – Community Response Officer -was unable to attend the Meeting due to the current General Election – Pre-Election Period. Ms Simpson hopes to attend the Sep Parish Council Meeting.

## 24.19 Planning

24/P/1121/FUL	<i>Replacement of 4 no windows on the ground floor (2 no to the front elevation and 2 no to rear elevation – 71 Manor Farm Crescent Hutton BS24 9XF – <u>Agreed that the Parish Council would respond by stating that it had no objections to make.</u></i>	03/07/24
24/P/1031/FUH	<i>Demolition of the existing conservatory and proposed erection of a single storey rea extension – 11 Walsh Close Hutton BS24 9XH - <u>Agreed that the Parish Council would respond by stating that it had no objections to make.</u></i>	03/07/24
24/P/1196/FUH	<i>Retrospective application for the removal of partially collapsed South boundary wall and erection of 2.1m stonewall – Prospect Cottage 5 Hutton Hill Hutton – BS24 9SX – <u>Agreed that the Parish Council was not in a position to make an informed decision until a fill application was received in respect to the adjoining property.</u></i>	

## 24.20 Resolutions

1. To note the receipt of quotation from Sports field Co.Uk received by Hutton Football Club to improve the playing surface of the pitch at Springwood Playing Fields Hutton. **Resolved to note the quotation and agreed to confirm that the Football Club might proceed with the proposals.as set out in the quotation. Resolved not to take any further action on the VAT question until clarification was received from Councillor Solomon via North Somerset.**
2. To Appoint Members to the Parish Council working Groups and Outside Bodies vis-à-vis
  - (a) Planning- GB & KMcC.
  - (b) Website Social media Facebook -to be known as Communications – GB-LE-BG-& AS
  - (c) Scout Hut-PD-BG-AS
  - (d) Hutton Parish Festival Week- PD-MD-TP
  - (e) Hutton in Bloom - TP
  - (f) Hutton Dabasso Twinning Association – AS & MD
  - (g) Open Spaces (including Recreation Areas & PROW) – LE & PD
  - (h) Any Other Working Groups and Outside Bodies – as required.
- 3 Scout Hut Cleaning Supplies – Purchase of **Agreed** to note the purchasing system adopted (Bank Debit Card) and confirmed the sourcing of a cleaner should be discussed by the Working Group
4. Parish News – Activities versus Advertising **Agreed** that in principle that where adverts are for local activities then they should not be charged.
5. To consider what remedial action to undertake with respect to the rotten gate posts at St Mary's Church Hutton. **Agreed** to respond to the PCC indicating that the Parish Council has limited legal powers to assist with Closed Churchyards but suggested that the PCC obtain costings advise the Parish Council accordingly to see whether or not it had the financial funds to offer a contribution.

## 24.21 Financial

103 Staff	Orderly	148.72
(104) PATA	Payroll Services	202.20
(105) NS	Rent – Bisdee Road	500.00
(106) Staff	Parish Clerk	2964.92
(107) Staff	Cemetery	485.84
(108) HMRC	NI & PAYE	817.88
(109/110)	Staff	

### **Retrospectively Approved**

## 24.22 Correspondence

1. Mr T Abraham – Hutton Football Club  
See 24.20.1

BP

- |    |  |    |
|----|--|----|
| 2. | PCSO S Hemmett – Monthly Neighbourhood Report  | C  |
| 3. | Mr P G Etchells Church Warden St Mary’s PCC – Rotten Church Gate Posts<br>See 24.20.5  | BP |
| 4. | North Somerset Levels Internal Drainage Board - Invoice  | BP |
| 5. | NS – 20 MPH Scheme and School Crossing<br>Agreed to investigate the possibility of transport to School for Elborough pupils                  | C  |
| 6. | Mr S Debruin – Percentage increase in the Parish Council Precept<br>The Parish Clerk advised the meeting of his responses to the questioner. | BP |
| 7. | Mrs K Johnson – encroaching brambles – Des Phippen Park<br>All undertaken  | BP |
| 8. | Hutton Parish Festival – Project Plan 2024<br>Duly Circulated  | C  |

**Noted**

**24.23 Financial – To retrospectively approve the following invoices/payments**

**Retrospectively approved**

**24.24 To note the following for information purposes only.**

**(a) District Councillor.**

District Councillor Mike Solomon confirmed that he had attended an on-site meeting with North Somerset lead Executive Member and agreed that the 20-mph scheme was due to commence in September 2024. They also discussed the ongoing problems with the collapsed wall and the road restrictions

**(b) Councillor**

**(i) K McCullough**

He confirmed that it was not necessary to install a further Dog Bin until the local Management Company had been set up

**(ii) L Eddins**

Had been asked seven questions by a resident all of which she provided positive answers.

**(iii) A. Sills**

He reminded Members of the forthcoming Dabaso Garden Party and the strategy for visiting Dabaso on their occasion of the 25<sup>th</sup> Anniversary next year when it is hoped to fill a container ostensibly with Scientific equipment. The Football Club has already responded.

**(iv) G Barry**

**(v) B Groom**

Confirmed that work had commenced that very day at Elmhurst on Phase Three of the refurbishment

**(vi) P Dutton**

Advised that the current Hutton Parish News Editor Ella Baxter had tendered her resignation in writing indicating factors such as living away from the Parish, pressure of studying and lack of preparation time. Ella had agreed to stay on to complete the July

edition. It was agreed that steps should be immediately taken to find a replacement. To that PD agreed that he would include an advert with his report for the next issue of the Hutton Parish News.

Tree work was now complete in Springwood and the Des Phippen Park. A quote was being sourced from a local Contractor for the repair of the fence in Springwood.

There was a need to make space in the PC Storeroom in the Village Hall and PC Container at the Scout Hut.

A meeting was to be held with the Hutton Parish Festival Week 24 – Hutton Big Bash planning team – TP and MD to attend. Volunteers were required from all Cllrs for Hutton Parish Festival Week 24 set up, parking and Scout Hut cleaning.

**24.24 Date Time and Place for the next Meeting - Parish Council Monday 9<sup>th</sup> September 2024 at The British Legion Room commencing at 7.00 pm.**