



Hutton Parish Council

\Incorporating Elborough Village, Woodside and Foxglove Meadows

Bruce Poole BA (Hons) FSLCC MMC

Parish Clerk

Parish Office Hutton Village Hall 60 Church Lane Hutton Somerset BS24 9SN

Tel: 01934 813871 – Tuesdays 10.00 am – 4. 00 pm

Out of Hours – 07887802922

Email clerk@huttonsomerset.org.uk website www.huttonsomerset.org.uk

PUBLIC PARTICPATION

There were no members of the Public present

MINUTES

Minutes of Hutton Parish Council that took place on Monday 3rd March 2025 in The British Legion Room of Hutton Village Hall Hutton that commenced at 7.00 pm when the following business was transacted: -

Present Councillor P Dutton (Chairman) Councillors L Eddins K McCulloch T Porter A Sills and the Parish Clerk Mr B Poole

24.904 Apologies

Cllrs G Barry & M Dunkley

24.95 Code of Conduct.

None

24.96 To approve the Minutes of the Parish Council Meeting held on Monday 3rd February 2025

The Minutes of the Parish Council Meeting held on Monday 3rd February 2025 that had been previously circulated were taken as read and agreed as being an accurate record of what took place and to be signed as such by the Chairman.

24.97 Matters for information purposes only.

The Clerk tabled once again updated Action List whereby the Chairman asked that all Members peruse it and advise the Clerk of any updates.

24.98 Chairman’s announcements

The chairman advised the meting that he was currently following up on further potential parish councillors

24.99 Planning

24/P/2665/LBC	<i>Listed Building Consent for the internal upgrade and reconfiguration of the dwelling. Works to include the removal replacement and erection of internal walls and doorways alongside the upgrade /renewal of plumbing and heating. Removal of 2 No GR and FF bathrooms with the subsequent creation of 1 No GF Toilet and 2 No. FF bathrooms. Creation of GF kitchen area and internal porchway alongside the replacement of existing fireplace and loft stairway with new Block up of 1 No. side window and replacement of 1 No. rear window with new. -Moorlands 30 Main Road Hutton BS24 9QH</i>	<i>APPROVED 12/02/25</i>
25/P/0027/T	<i>T1 Bay -reduce by two metres T2 Three elms- fell all T3. Leylandii – fell T4. Laurel fell – 38 Church Lane Hutton BS24 9SN</i>	<i>APPROVED 17/02/25</i>
25/P/0070?FUL	<i>Proposed erection of 2 no agricultural barns- Land off Wisteria Avenue</i>	<i>26/03/25</i>
25/P/0311FUH	<i>Proposed replacement of existing part-collapsed retaining boundary wall to the South of the property – 1 Barrow Road Hutton BS24 9SZ – Resolved to support</i>	<i>22/04/25</i>

24.100 Resolutions

1. To Co-opt a Parish Councillor

Resolved to hold over until the April parish Council Meeting

2. To resolve to accept the Notice Board Quotation

Resolved to accept Arien Products Quotation in the sum of £1524.00 ex vat

3. To resolve to allow the installation of a Bird Feeder in Des Phippen Park

Resolved to accept the appreciative donation with the proviso that it didn't attract vermin

4. To prepare and confirm arrangements for the Annul Parish Meeting scheduled for Wednesday the 9th April 2025

The Chairman agreed to draft a provisional agenda and a list of Village Organisation invitees

5. To consider the implications and the impact if any on the Parish in regard to North Somerset's Local Plan : Additional Housing Sites Consultation.

Councillor Porter in his capacity as a District Councillor gave a brief synopsis of what was involved with the consultation. In essence the Government had scrapped the previous required allocation and had increased by a further 9000 houses.

Resolved that each of the Councillors would draw up their own views separately exchange them with other councillors and then provide copies to the parish clerk not later than the 14th March so that he might in turn compose a collaborative response to North Somerset Council. Details of the proposed consultation to go onto the Website and Facebook.

6. To consider a complaint

This was discussed in close session and the agreed outcome would be conveyed to the complainant by the parish clerk

24.101 Financial

(356-357)	Orderlies	1567.28	
	Handy Persons	44.62	
	Churchyard	326.04	
	Dog Bins	352.00	
	PAYE & NI	713.78	
	Mr B Poole – Clerk salary	1613.75	
(358)	Ward Tree Surgeons	880.00	176.00
(363)	British Gas Scout Hut	214.87	10.74
(364)	Nat West – Bank Charges	22.75	
(365)	North Somerset – Waste Bin D/D	44.68	
(366)	North Somerset – Waste Bin D/D	85.97	
(367)	Mr B Poole Salary paid twice	1563.75	
(368)	Water2Business – Allotments D/D	46.00	
(369)	Mr P Dutton Scout Hut Materials	42.96	
(370)	Hiscox Insurance – Monthly D/D	293.75	
(371)	Hutton Village Hall – Grant	3000.00	
(372)	BT – Telephone & Broadband	106.52	21.30
(373)	In error		
(374)	Mr B Poole – Homeworking – Jan	46.00	
(375)	Instant Print – Village Newsletter	714.06	
(376)	Stationery	20.97	5.37
(377)	BG -Scout Hut – Electricity	82.73	4.13
(378)	Viking – Stationery	26.87	5.37
(379)	Scout Hut Cleaning & Materials	156.99	
(380)	Ionos – IT Support	16.00	3.20
(381)	Londis – Stationery	17.74	
(382)	Microshade – IT Support	120.38	24.08
(383)	Orderly Expenses	47.25	
(384)	Handyman Expenses	27.07	5.41
(385)	Scribe – Annual Subscription	660.00	132.00
(386)	Hutton Village Hall – Hire	280.00	
Staff	Orderlies	1000.32	
	Handypersons	526.30	

	Churchyard	205.56	
	Dog Bins	360.00	
	HMRC	767.39	
	Mr B Poole – Clerk Salary	2017.15	
(394)	BG – Scout Hut Gas	768.22	38.41
(395)	Nat West Bank Charges	30.92	

Resolved to approve

24.102 Working Groups

1. To receive Verbal Reports from the following:

(a) Festival

Noted that an organisational meeting would be held in April/May

(b) Scout Hut

Noted that immediate remedial repairs were needed to parts of the floor. This would be undertaken at the same time as was subsequently agreed that three new external fire doors were to be fitted

(c) Scout Hut User Group Meeting

Noted that a Wedding had been booked for September 2025

(c) Open Space

Resolved that the Tree Surgeon would act with the fallen trees from Springwood into the adjoining neighbour's field and at the same source an arboculturalist report of other trees in the ownership of the parish council if deemed to be necessary.

(d) Hutton in Bloom

The Chairman reported on the Team's recent activities

(e) Communications

It was noted the traffic was building on the Council's Face book page.

24.103 Correspondence

1. North Somerset Council Hutton Hill Closure update
2. North Somerset Council – Moorcroft Lane
3. North Somerset Council – New Legislation 31 March 2027 Food Waste from General Waste
4. Police- Drop in Sessions
5. North Somerset-Community Governance Review – (ToR)
6. North Somerset – Local Plan 2040 – Consultation Paper – February 2025
7. North Somerset – Town & Parish Digest
8. Hutton Football Club – Security gates
9. North Somerset - Waste Bins recycling Renewals
10. Mr M Bell – Extending of yellow lines- Moor Lane
11. Benefice of Hutton and Locking – Stay Connected March 2025
12. North Somerset – Bus Times

24.104 Matters for Report purposes only

1. Councillors

(a) Cllr. Porter

Reported that North Somerset was planning to draw down 9 million in reserves in order to balance the books.

(b) Cllr McCullouch questioned the need for more Dog Bins

2. Parish Clerk

He confirmed that all was moving smoothly with plans to vacate the parish office by the 31st March i.e. Telephone Broadband and cleaned computer with his last planned attendance day being Tuesday 25th March

24.104.1 Date Place of the Next Parish Council Meeting – Monday 7th April 2025 in the British Legion Room – commencing at 7.00pm and the Annual Parish Meeting on Wednesday 9th April 2025 Hutton Village Hall to commence at 7.30 pm