



# Hutton Parish Council

Incorporating Elborough Village, Woodside and Foxglove Meadows

Bruce Poole BA (Hons) FSLCC MMC

Parish Clerk

Parish Office Hutton Village Hall 60 Church Lane Hutton Somerset BS24 9SN

– Tuesdays 10.00 am – 3.30 pm

Other days = Monday to Thursday

10.00 am – 1.00 pm and 2.00 pm – 3.30 pm on

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## PUBLIC PARTICIPATION

There were not any members of the Public present.

## MINUTES

Minutes of a Parish Council Meeting of Hutton Parish Council that was held in The British Legion Room Village Hall 60 Church Lane Hutton on Monday 4<sup>th</sup> November 2024 when the following business was transacted

**PRESENT** Councillors G Barry P Dutton M Dunkley L Eddins K McCullouch T Porter & A Sills together with the Parish Clerk Mr B Poole.

## AGENDA

### 24.47 Apologies

None

### 24.48 Code of Conduct.

None

### 24.49 To approve the Minutes of the Parish Council Meeting held on Monday 14<sup>th</sup> October 2024

**The Minutes of the Parish Council Meeting held on Monday 14<sup>th</sup> October that had been previously circulated were taken as read and approved as a correct record by the Chairman**

### 24.50 Matters for information purposes only

**It was agreed that the Parish Council Actions List should be revised and brought up to date by the Clerk. Members were asked to assist in this by advising the Parish Clerk of any required changes and or amendments**

### 24.51 Chairman's announcements

Remembrance Service this oncoming Sunday – help was needed prior to set out the road closure signs.  
Hutton Village Hall AGM on the 6<sup>th</sup> November 2024

### 24.52 Planning

24/P/0722/FUL	<i>Conversion and part demolition of Agricultural Building (Livestock Shed) (Use Class Sui Generis)m to create 1 no. 3 bedroomed dwelling (Use Class C3) along g with demolition of Hay Barn. <b><u>The Parish Council objects to this application on the basis that it is in an AONB that it doesn't conform with current development criteria and it is also noted that asbestos is currently present</u></b></i>	17/07/24 Withdrawn
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24/P/1154/RM	<i>Reserved matters application for the reaction of 16 no dwellings pursuant to Outline Consent 21/P/0965/OUT (Outline application for the erection of 16 no dwellings provision of access public open space drainage landscaping and ancillary works with all matters reserved for subsequent approval. The Parish Council objected to the original application 21/P/0965/OUT - 7/05/21.</i>	09/09/24
24/P/1777/FUH	<i>Proposed erection of a new open porch entrance to the front elevation – 9 Shadow Walk Elborough Weston-super-Mare BS24 8PH</i>	Approved 30/10/24

#### 24.53 Resolutions

- To elect a Parish Council Vice Chairman  
**Councillor Marie Dunkley was so elected**
- To consider any likely Projects that are likely to Impact on the Parish Council's 2024-2025 Annual Budget.  
A brief discussion ensued around potential projects
- To note receipt and retrospectively approve of the Parish Council's Income & Expenditure for the period of 1<sup>st</sup> April 2024 to the 30<sup>th</sup> September 2024  
**Noted**
- To note the recently announced Salary increase of 2.5% on all pay points back dated to the 1<sup>st</sup> April 2024  
**Noted and accepted that this related to the Clerk only**

#### 24.54 Financial

To retrospectively approve the following Invoices for the months of September/October.

##### Agreed

(224)	Jim Spence Asda	Black Bags	26.50	4.42
(225)	R Sully	Batteries	6.95	1.39
(226)				
(227)	Jim Spence	Expenses		
(228)	North Somerset	Waste Bin – D/D	44.68	
(229)	Birnbeck Insurance	Monthly Insurance –	293.75	
(230)	Water2Business	Allotments D?D	46.00	
(231)	B Poole	Clerk's Salary	1572.02	
(232)	B Poole	Sundries	28.33	
(233)	B Poole	Home Working/Mobile	46.00	
(234)	HMRC	PAYE & NI	745.94	
(235)	BP	Telephone/Broadband	102.52	20.50
(236)	GB Sports	Inspection Fee	35.00	7.00
(237)	Bradfords	Materials	65.12	13.02
(238)	J K Gardening	Grass Cutting	538.41	
(239)	SLCC	Annual Subscription	287.21	
(240)	Mr B Poole	Travel	93.24	
(241)	British Gas	Scout Hut – Ele4ctrtricity	115.16	5.75
(242)	South Bank Nurseries	Winter Planting	390.60	78.12
(243)	Ionos	Monthly Subscription	16.00	3.20
(244)	Ionos	Annual Domain	10.00	2.00
(245)	HVH	Hall Hire	280.00	
(246)	Microshade	IT Services	107.06	21.41
	Staff	Orderlies	1063.92	
		Handypersons	286.00	
		Churchyard	286.00	
		Dog Bins	400.00	
		PAYE & NI	715.18	
(250)	Stylish Plaques	War Memorial	1025.00	

#### 24.55 Working Groups

To receive Reports from the following :-

- Hutton Parish Festival

It was noted that a proposed planning meeting for 2025 was yet to be scheduled. Agreed that TP, MD, AS, PD would attend and that PD would arrange.

**2. Scout Hut**

The Cleaner has now been engaged to start. Agreed to keep the cleaning material and supplies in a locked cupboard for access by the Cleaner. Scout Hut rents need to be reviewed and increased for next year's budget due to increased costs.

**3. Open Spaces**

(a) No response to date regarding the re-hanging of the recently removed Notice Board

**(b) Resolved to accept Tree Work quotation for £690 for trees in the corner of Jubilee Sports Field and Elizabeth Close. Resolved to accept Tree Work quotation for £190 for Springwood Adventure Paly Area stump removal.**

Agreed that TP would coordinate the tree work in the Des Phippen Park.

PD and LE to arrange a date for the pond work in the Des Phippen Park

**4. Hutton in Bloom**

(a) The winter planting has been completed. £3500 would be required for the HIB budget for FY 25/26.

**5. Communications**

(a) **Resolved to have a dedicated Parish Council Facebook Page and give access to AS and GB**

**25.56 Correspondence**

1.	North Somerset	Planning Applications	C
2.	North Somerset	20 MPH Scheme	C
3.	North Somerset	Replacement of Bollards	BP
4.	Resident	Damaged walkway – Church Lane to Oldmixon	BP

Agreed that LE would investigate and report back to Parish Council

**24.57 To note the following for information purposes only.**

1. Councillors

(a) **M Dunkley**  
**Resolved to accept a reduction of £50.00 on the Truck due to it now no longer has a valid MOT.**

(b) **P Dutton**  
War Memorial refurbishment now complete- Chippings will replace the two small front beds

It was noted that the Village Hall was prepared to keep the Twinning Framed Document on display within the Hall but not the Basket. **Agreed that PD & AS would investigate where it could be on display at the Scout Hut.**

New Hutton Parish News Editor (Tony Pass) is now in place and working with TP to produce the November Edition. TP to work alone on the February Edition. **Agreed that the copy (deadline) dates for 2025 editions would be 1<sup>st</sup> February , 1<sup>st</sup> April, 1<sup>st</sup> July and 1<sup>st</sup> October.**

Hutton Hill Closure – both properties visited by PD. Work on 5 Hutton Hill wall is complete. Work on 1 Barrow Road wall has not yet commenced. This is still in the hands of the property owners' legal team.

2. The Clerk

He had concerns when some correspondents to the Parish Council who use the Web Site they very often forget to include their email address